

NBA Expert Visit Schedule (November 29-30, Dec01, 2019)

Minute by Minute Programme

Day 1 : 29.11.2019 (FRIDAY) Morning session 9:00AM to 1:00 PM

8:00 AM	Assembly at College by every faculty and staff				
8:45 AM	Arrival of Expert Team at the college				
9:00 AM – 9:20 AM	Introductions				
9:20 AM – 10:00 AM	Dean CT Presentation				
10:05 AM	Subject Experts proceed to respective Departments along with HODs				
	<i>Parallel Activities Start</i>				
CHAIRPERSON PART -1			EXPERTS PART-2		
	Chairperson Visit Central facilities, 1st Year Labs, meet 1st Year faculty	To be Attended By	Venue	10:15 AM – 11:00 AM	Experts in Respective Departments Presentation by HOD's
10:20 AM	<ul style="list-style-type: none"> • Visit to Games, Sports Facility, Stadia 	ADSW PE, Dr. Poonam Tyagi	Univ Stadium	11:00 AM – 12:00 PM	Experts in respective departments Meeting Department Faculty
	<ul style="list-style-type: none"> • Visit to Tagore, Patel Hostels 	Wardens, Manager, Wing Counselors (Subodh Kumar Yogendra Kumar)	Tagore Hostel Patel Hostel		
	<ul style="list-style-type: none"> • Visit to PCT Workshop 	Dr. Neeraj Bisht	PCT Workshop	12:00 Noon – 12:30 PM	Experts in respective departments Individual meetings with a few (3-4) faculty as decided by the experts
	<ul style="list-style-type: none"> • Visit to CCF 	Mr. Subhash Chand	KNSCCF		
	<ul style="list-style-type: none"> • Visit to University Library 	Dr. Neena Singh, Dy Lib	Univ. Library		
	<ul style="list-style-type: none"> • Visit to Janvani Radio Station 	Dr. S.K. Bansal	Communication Center		
	<ul style="list-style-type: none"> • Visit to University Facilities 	DES, Jt. Directors	Bee Research VRC Floriculture		
11:30 AM	<ul style="list-style-type: none"> • Visit to CBSH Labs 	Dean CBSH and HOD's	Deptt Physics Chemistry, Maths English		
12:00 Noon	<ul style="list-style-type: none"> • Meeting with 1st year Faculty 	Dr. A. K. Shukla, Dean CBSH	Dean CBSH Committee Room		
12:30 PM	Entire Team Meets Alone				
	Visit to College Library, Language Lab, (Dr Ajay, Dr Paras)				
1:00-2:00 PM	Working Lunch at PCT				

Day1: 29.11.2019 (FRIDAY): Afternoon Session 2:00pm – 4:15pm

<i>Chairperson</i>				<i>Subject Experts</i>	
CHAIRPERSON PART -1				EXPERTS PART-2	
02:15 - 04:30 PM	Activity	To be Attended By	Venue	2:15 PM- 04:30 PM	<p>Laboratories to see equipment adequacy, conduct of lab sessions</p> <ul style="list-style-type: none"> • Visit to different Labs. • Students Performing Lab Experiments, • Experiment List, Lab Manual, Lab Records <p><i>(Friday is normally a working day. So, labs would be functioning)</i></p>
	<p>Discussion and Study of Admin-Different committees and their working</p>	<p>Registrar, DAM, DSW, CPO, Comptroller, DES Dr Anuradha Dutta</p>	<p>Dean CT Committee Room</p>		
4:30 PM	<p>Entire NBA Team meets to review the day's work</p> <p>Venue: Dean CT Committee Room,</p>				
5:00 PM	<p>Visit to Mandakini, Saraswati and Ambedkar Hostels</p>				

30.11.2019 (SATURDAY) Day 2: Morning Session 9:30am – 1:00pm

8:30 AM	<i>Dean Office: Accounts Related Files and Records to be arranged</i>		<i>All HODs: Arrangement of Program Specific Files, All Evidences for COs and POs</i>		
9:30am – 10:00am <i>To be adjusted for the time table</i>	All Team member Arrives				
CHAIRPERSON PART -1			EXPERTS PART-2		
	Activity	To be Attended By	Venue		
10:00 AM – 12 Noon	Study Budget, Accounts etc. working	Mr. S.P. Kuril, Dy Comptroller, CT , Accounts Section Staff	Dean CT Committee Room	10:00am – 1:00pm	Study all evidence for attainment POs
12:00pm – 1:00pm	Visit to Placement office	Dr Akhilesh Kumar	T&P Office		
1:00pm – 2:00pm	Working Lunch Venue: Tarai Bhawan Annexe				

30.11.2019 (SATURDAY) Day 2: Afternoon Session 2:00pm – 4:15pm

CHAIRPERSON PART -1				EXPERTS PART-2		
	Activity	To be Attended By	Venue			
2:30pm – 3:00pm	Meeting with Alumni, Parents, Employers	Dr Sanjay Mathur, Dr Akhilesh Kumar	Dean CT Committee Room	2:00pm – 3:30pm	Visit and study of projects, towards attainment of POs	
3:30pm – 4:00pm	All Team Faculty meeting Venue: 114 BN					Dr Ravi Saxena,
4:00pm – 4:30pm	All Team Students Meeting Venue: 114BN					Dr Paras, Wardens, Staff Counsellors
4:30pm onwards	All Team Report writing					
	Depart for place of stay					

01.12.2019 (SUNDAY) Day 3

10:00am –10:45am	Exit meeting: Chairman and Evaluators present their exit comments	All Participating HODs at Dean CT Committee Room
11:00am	Visit Concludes	