OFFICE OF THE REGISTRAR

No. R/EXAM/I-2019-20/1826   Dated: 16.01.2020

ALL Heads of Departments

      Final Examination schedule for I Semester 2019-20 in respect of all undergraduate (Except B.V. Sc & AH) and post-graduate (except MBA) students has been uploaded on University web site **http://www.gbpuat.ac.in**. In this context, it is requested that following may kindly be checked:

1. That all the courses offered by the department in I Semester 2019-20 have been listed in the schedule, and that no course is left to be included.
2. That the course title, course number, course credits and number of students shown in the Final Examination Schedule are correct.
3. That in case any course has not been included or any course that does not have requirement of Final Theory Examination has been included, the same may please be intimated.
4. That in case of cross listed courses, if examinations are scheduled at different dates and timings, the same may be communicated for necessary action.
5. That in case the faculty member, who is not presently in service or is on long leave and has been assigned examination duty, the same may be informed with a substitute arrangement.

It may be noted that the change in the dates of Final Examinations are allowed on the following grounds only:

6. Where there is a clash in the date/time of the examination.
7. Course left to be included in the schedule or any course not offered but has been included.
8. Course for Compartment Examination left to be included in the schedule or any course not needed to be included for Compartment Examination has been included
9. Any clash arising out of wrong reporting of course number/ title and not mentioning of correct number of students or group of students.

Dy-Registrar

CC
1. All Deans and University Librarian, and officer In charge University Stadium.
2. All Notice boards of Colleges/Hostels for information of students. Students are advised to go through the schedule at university web site **http://www.gbpuat.ac.in** and intimate if there is any clash or any course left to be included or any course listed more than once, through concerned Instructor(s)