



COLLEGE OF TECHNOLOGY
G.B. Pant University of Agriculture & Technology Pantnagar
(Udham Singh Nagar) - 263145, Uttarakhand

FORM FOR HOSTEL ACCOMMODATION

(For Students of B. Tech. Degree Programme)

Name. _____

Id. No. _____ Branch _____

Mobile No. _____ E-Mail Id., If Any _____

Date of Birth _____

Father's Name _____ Mobile No _____

Residential Address _____

Mother's Name _____ Mobile No _____

Local Guardian's Name _____ Mobile No _____

Local Guardian's Address _____

Serious /Chronical ailment, if any _____

Blood Group _____

In case of any emergency who should be contacted (give Name, Relation and Contact No)

Name _____ Relation _____ Contact No _____

Hobbies _____

Other Curricular Activities _____

Affix Passport
size photo here

JEE Main / UKTU SEE Roll No. : _____ JEE Main All India Rank : _____

Academic Performance :

Name of Examination	Board/ University	Year of Passing	Max Marks	Marks obtained	%	Subjects
10th						
12th						
Graduation/Diploma/ Post Graduation						

I pledge that I will attend at least 85% of classes held in a semester and if I fail to attend 85% classes I may be expelled from the hostel and detained from appearing in the University end semester examination. I also pledge that I will not indulge, directly or indirectly, in any unlawful activity including ragging and if I do so, I may be expelled from the hostel/college or given any other punishment as decided by the college.

Signature of Father/Guardian

Signature of Student

Date :

Place :

Accommodation Allotted

Hostel Name :

Room No.:

Signature of Warden

Hostel Rules & Regulations

1. RESERVATION OF THE RIGHT OF ADMISSION

Hostel shall be treated as a facility provided by the University for the convenience of the student registered in the University in accordance with the Statutes and Regulations, and the right of admission and continuance is reserved by the University. Any person may be refused accommodation or deprived of accommodation already provided at any time by the Vice-Chancellor without assigning any reason.

2. ADMISSION AND OCCUPATION

- (i) Admission to the hostel shall be restricted to registered students of the University and others specially permitted by the Vice-Chancellor. Accommodation will be provided to the students only on the production of Registration Card and others on production of permission slips.
- (ii) Subject to the availability of accommodation, it may also be allotted to the staff members, their wards and visitors, with the permission of the Vice-Chancellor for a specific period on the recommendations of the Chief Warden and D.S.W.
- (iii) Prospective students may be permitted to occupy the hostel temporarily for a period not exceeding 72 hours on the production of a permission slip from the Registrar indicating that the student's application for registration is under consideration.

3. EVICTION FROM THE HOSTEL

If the registration of a student is suspended or cancelled he shall vacate the hostel within 24 hours of such intimation. The student may also be asked to vacate the hostel during such other periods as the University may need the hostel rooms for use by visiting farmers, participants in seminar, conferences or other University functions. The University may also ask the students to vacate the hostels in the event of students not attending the classes or for some other reasons when in the opinion of the Vice-Chancellor the continuance of the students in the hostels may not be desirable, in the event of non-compliance with these instructions, the Warden In-charge of the Hostel or any other person duly authorized by Chief Warden/ Dean Student Welfare may evict student from the hostel.

4. SUSPENSION OR EXPULSION

Any student can be suspended from the hostel or deprived of the hostel facilities for specific period by the Vice-Chancellor, without assigning any reasons, on the recommendation of the Chief Warden, or the Dean Student Welfare, or permanently deprived of the facility on the recommendation of the Discipline Committee.

5. NO OUTSIDER TO BE ALLOWED IN THE HOSTEL

No person other than a bona fide student of the University duly admitted to the hostel, or temporarily accommodated, pending registration under rule 2 above or otherwise permitted by the Vice-Chancellor shall occupy the hostel.

6. PENALTY FOR KEEPING UNAUTHORISED PERSONS

Any inmate of the hostel allowing any person to live in his room shall himself be liable, besides other penalty to be deprived of the hostel facilities for a specific period or permanently. All guests, relatives and friends of the students shall approach the A.D. (R&L) for accommodation in Guest House of the University, through the Warden of the hostel concerned.

7. IDENTITY CARDS

All students admitted to the University shall have their Identity Cards duly filled in, with their passport size photograph attested by the Registrar affixed thereon. These Identity Cards shall be got renewed every semester from the Registrar. Students shall always carry the Identity cards with them and shall produce them when so demanded by any officer of the University or a member of the academic staff or any Faculty Member of the University.

8. COOKING NOT PERMISSIBLE

No cooking of any kind shall be allowed in the rooms.

9. INSPECTION OF ROOMS

The rooms shall be open for inspection by the Warden and other officers of the University at any time, and any student obstructing such inspection and refusing the same shall be liable to disciplinary action and punishment, which may involve his permanent eviction from the hostel besides such other punishment as may be awarded to him by the Chief Warden/ Vice-Chancellor on the recommendation of the College Discipline Board/ University Discipline Committee.

10. DUTIES OF INMATES REGARDING THEIR ROOMS ETC.

The inmates shall keep their rooms in a neat and tidy condition and shall be responsible jointly and individually for the furniture issued to them and fittings present in the room. The rooms shall not be disfigured by writing, drawing, fixing of nails etc.

11. PROPER USE OF FACILITIES

The inmates of hostel shall use the lavatories, bath rooms, wash basins, urinals etc, properly and cause no damage to the various fixtures.

12. AVOIDING OF WASTE

The inmates of the hostel shall avoid any wastage of electricity, water etc. and shall in no circumstances, leave their rooms with lights or fans on.

13. ANNUAL REPAIRS DURING SUMMER VACATION

Students, other than those required to remain in the University for academic work and specifically permitted by the Chief Warden, shall vacate the hostel rooms before they leave for the Summer Vacation and other Semester breaks to enable the University Officers to carry out annual repair, white-washing etc.

14. RETURN OF HOSTEL PROPERTY

All Hostel Properties issued to the inmates of the hostel shall be returned to the Warden, otherwise they shall be liable for charges equal to the cost of the property issued to them.

15. USE OF HEATERS / MUSIC SYSTEMS / MOTORIZED VEHICLE ETC.

No inmate shall keep any type of motorized two wheelers/vehicles. No inmate shall use high power music system and play such gadgets in a manner which may be prejudicial to the studies and comforts of any inmates of the hostel including the owner of these gadgets himself. Use of heaters and other electrical equipment shall be prohibited.

16. RESTRICTION OF LEAVING THE HOSTEL

No inmate of the hostel shall leave the Campus during any hour of the day or night without prior permission in writing of the Warden/Chief Warden. The Warden can give the permission on Sundays and University holidays. In case the student misses the classes regularly, the permission of the Chief Warden will necessary. Normally, a student is expected to study from 8.00 P.M. to 10 P.M. either in the library, or in the college or his hostel room. No inmate of the hostel shall leave the hostel during the night after 10.00 P.M. except with the permission in writing of the Warden/Chief Warden in an emergency.

17. LEAVE OF ABSENCE

All leave of absence for more than 8 hours during the day or any time at night from the hostel shall be sanctioned by the Chief Warden on the recommendation of Warden. The Chief Warden shall inform of the orders passed on such applications of any inmate of the hostel to the Warden.

18. PENALTY FOR ABSENCE

The Warden may take the attendance of the inmates of the hostel at any time at night after 10.00 P.M. and any inmate found absent without permission of the Warden, shall be fined Rs. 50/-to 100/- per absence not exceeding three per semester. Any inmate found absent from the hostel without permission more than thrice shall be liable to be expelled from the hostel. A statement of 'Absentees' shall be sent to the Chief Warden of the College concerned by the Warden every week for necessary action.

19. PROPER USE OF COMMON ROOM

Inmates shall make proper use of the common room and not remove, misuse or damage any furniture, newspaper(s) or other material/equipment/gadgets placed there in.

20. VISIT IN PROPER DRESS

Inmates are expected to visit places common room, dining hall and places outside the hostel in proper dress.

21. SPECIAL(ADDITIONAL) REGULATIONS FOR THE HOSTEL FOR GIRL STUDENTS' MANAGEMENT

- (i) The girl hostel(s) shall be managed by the Dean/ Chief Warden, of the College concerned with the help of Warden and or full time Asstt. Warden.
- (ii) Girl students of the University shall be qualified for admission to the hostel and any such student who does not reside with her parents or approved guardians may be permitted by the Dean/ Chief Warden, concerned to become a member of the Girls Hostel.

22. GUEST AND VISITORS

- (a) The parents/guardian shall give a list of relatives not exceeding three who can visit their ward in the Hostel. No person shall be included in the list who is not related within degree by blood on either side. No male person, not included in this list, shall be permitted to visit any student in the girls hostel. Any such person who wants to meet the inmate in the girls hostel will have to bring a letter of permission from the parents/guardian, and can visit only after obtaining prior permission from the Warden.
- (b) No male visitor including those mentioned in the above para shall be allowed beyond visitor's room of the hostel.
- (c) Un-authorized persons shall not accompany the visitors.

- (d) Approved visitors, coming from out of station may have meals in the girls' hostel.
- (e) Visitors may call on the inmates of the hostel between 4.30 P.M. to 6.00 P.M during winter and 5.30 P.M. to 6.30 P.M. during summer on Sundays and holidays.
- (f) The names of all such visitors shall be entered by the resident concerned in the register kept for the purpose, every time a visitor visits the students.
- (g) The parents/guardian of every inmate may assign a family on the campus whom the student may visit not more than twice a month on holidays and shall be back to hostel by 6.00 P.M. during winter and 7.00 P.M. during summer. Permission may be granted up to 10.00 P.M. for special occasions such as marriage, festival etc. provided her local guardian escorts the student to the hostel. However, the special permission may be granted on receipt of a written request from the local guardian.
- (h) No student shall be qualified to be a local guardian

23. RESTRICTION OF ABSENCE FROM THE HOSTEL

- (a) All inmates shall return to the hostel not later than 7.00 PM in the evening during summer and 6.00 P.M. in the evening during winter and no one shall over stay beyond 6.00 PM or 7.00 P.M. as the case may be outside the hostel except in the company of the parent/guardian with the prior permission in written of the Warden. P.G. girl students should get specific recommendations from Advisor, Dean/Chief Warden for doing research/library work after 7.00 P.M.
- (b) In no case a girl student shall be permitted to stay outside the hostel during night.
- (c) The roll-call of the girl students shall be taken at 7.15 P.M. during summer and 6.15 P.M. during winter by the Warden/ Asstt. Warden in the Hostel.
- (d) All students shall enter their names in the register to be maintained in the hostel available with the staff on duty at the time of going out and returning to the hostel expecting college hours.
- (e) No girl student shall be permitted to visit boys' hostels.

24. MOVEMENT FROM AND TO THE HOSTEL

- (a) The girl students shall be allowed to go home once a month when two holidays fall within the week, and for the semester break with prior permission of their parent, guardian and Warden.
- (b) Games and Sports within the hostel shall be organized for all girl students with the help of Lady Asstt. Director (RE.) and students shall be encouraged to participate in University level sports and functions. The students shall be escorted by the Lady Asstt. Director (P.E.)/Asstt. Warden for this purpose.
- (c) The gates of the girls hostels shall be closed at 6.00 P.M. during winter and at 7.00 P.M. during summer. The names of inmates returning after these hours shall be entered in a register maintained for the purpose in the hostel giving reasons for coming late.

25. VISIT IN PROPER DRESS

Inmates are expected to visit common room, Dining hall and places outside the hostel in proper dress. Students dressed in night cloths shall not be permitted in the Dinning Hall and Visitor's room.

26. ACT OF INDISCIPLINE

All regulations applicable to the other hostels shall also apply to the girl's hostel unless they are barred or modified by the above special regulations framed specifically for the girl's hostels, The following shall constitute acts of indiscipline:

- a. Keeping, carrying, using or supplying of any fire arms, lethal weapons, knife with a blade or more than four inches length in the room or outside.
- b. Keeping, using or supplying intoxicants in any form. Gambling in any form.
- c. Ragging, bullying or harassing of students. Demonstration in any form including procession and meeting. Strike or hunger strike.
- d. Boycotting of a University function, programme or activity or preventing any student from attending to classes functions, programmes or any other activity of the University. Abusing.
- e. Recourse of violence, assault, intimidation, rioting. Showing or causing to show any disrespect to a teacher or officer or any misbehaviour or intimidation of an employee of the University. Incitement to commit any act of indiscipline. Any breach of law of the country or the State or the Statutes, regulations, rules of the University or orders of a competent authority, Disturbing other students in their studies. Damaging any University property. Disorderly behaviour in any form.
- f. Attending or organizing unauthorized meetings and participation in such meetings.
- g. Displaying notices, leaflets, or posters, not signed or countersigned by the Warden or other University officers authorized by the Vice-Chancellor at the hostel and University notice boards or other places or distributing such notices or leaflets or disfiguring or defacing or writing slogans and undesirable things on the buildings, property etc.

- h. Any act specifically forbidden by the Warden, Chief Warden Dean Student Welfare or any officer of the University. Any other act intended or calculated to cause inconvenience, annoyance, injury or damage to any other inmate of the hostel, employee of the University or a resident of the campus, or guest visitors to the University.

DECLARATION TO BE SIGNED BY THE STUDENT

I have read all the Rules and Regulations of the Hostel. I hereby agree to abide by the rules and regulations of the Hostel in force from time to time. I am liable for disciplinary action in case of any breach.

Date: _____

Signature of Student

DECLARATION TO BE SIGNED BY THE PARENT/GUARDIAN

I Father / Guardian of Mr. fully agree with the declaration and undertaking given by my ward and I assure that my ward will adhere to all the rules and regulations of the hostel and undertaking given by his/her and I shall monitor his/her behavior throughout his/her career in the University. I understand any violation / indiscipline may attract fine or expulsion or both to my ward. I also give an undertaking that if my son/daughter meets with any accident (or) found missing (or) dead, due to violation of hostel rules, I will not proceed against the University for such incidents committed by my ward. I solemnly declare that the above details are true to the best of my knowledge and belief.

Date:

Signature of Parent / Guardian

Name :