### 1. Accessing Published Indian Standards

Go to e-BIS Portal (www.manakonline.in).

Click on the "Standardization" tile, available below the center image.

Click on the "Published Standards" tile, available below the "News & Events" Section.

Subsequently, department wise details of published Indian Standards (both new & revised) will be displayed in a new webpage.

On clicking the department name, committee wise details of published Indian Standards will be displayed and on clicking the counts shown against the department or committee, details of Indian Standards published by that department or committee will be displayed.li>

### 2. Accessing Standards Under Development

Go to e-BIS Portal (www.manakonline.in).

Click on the "Standardization" tile, available below the center image.

Click on the "Standards Under Development" tile, available below the "News & Events" Section.

Subsequently, department wise details of documents under development will be displayed in a new webpage

On clicking the department name, committee wise details of documents will be displayed and on clicking the counts shown against the department or committee, details of documents developed by that department or committee will be displayed.

# 3. Accessing details of Sectional Committees

Go to e-BIS Portal (www.manakonline.in).

Click on the "Standardization" tile, available below the center image.

Click on the "Technical Departments" tile, available below the "News & Events" Section.

Subsequently, department wise details of sectional committees will be displayed in a new webpage.

On clicking the department name or counts shown in technical committee, details of sectional committees will be displayed.

# 4. Accessing details of Working Panels or Working Groups

Go to e-BIS Portal (www.manakonline.in) and click on the "Standardization" tile. Click on the "Technical Departments" tile, available below the "News & Events" Section.

Subsequently, department wise details of Working Panels and Working Groups will be displayed in a new webpage.

On clicking the department name or counts shown in Working Group or Panel, details of Working Groups or Panels will be displayed.

# 5. Applying for membership of Sectional Committees

Go to e-BIS Portal (www.manakonline.in) and click on the "Standardization" tile. Click on the "Login" button available on the top right corner and enter your

credentials to login into our portal

Click on the "Standards Portal" tile.

Go to "Become a member" option in the left menu and click on "Submit Request" button

Click on "Submit Request" button

Enter your details and submit

# 6. Applying for membership of Working Groups

Go to e-BIS Portal (www.manakonline.in) and click on the "Standardization" tile. Click on the "Login" button available on the top right corner and enter your credentials to login into our portal

Click on the "Standards Portal" tile.

Go to "Become a member" option in the left menu and click on "Submit Request" button

Enter your details and submit

### 7. Access details of R&D projects and submission of proposals

Go to e-BIS Portal (www.manakonline.in) and click on the "Standardization" tile. Click on the "R&D Projects" tile available below the "News & Events" Section. Subsequently, all the R&D Projects being offered by BIS will be displayed in a new webpage.

Applicant can physically submit their proposal in a "single stage – two envelope bid system" consisting of separately sealed "Technical and Financial proposals" Subsequently, the applicant can update the details of their proposal by clicking on the "Submit Proposal" button to receive future updates on their proposal.

### 8. Sharing details of Research projects of Institution

Go to e-BIS Portal (www.manakonline.in) and click on the "Standardization" tile. Click on the "Login" button available on the top right corner and enter your credentials to login into our portal

Click on the "Standards Portal" tile.

Go to "Submit Activity Report" option in the dashboard

Enter the details of Research Projects and submit

### 9. Commenting on Wide Circulation Drafts

Go to e-BIS Portal (www.manakonline.in) and click on the "Standardization" tile. Click on the "Wide Circulation Drafts" tile available below the "News & Events" Section.

Subsequently, department wise details of documents will be displayed in a new webpage. On clicking the department name, committee wise details of documents will be displayed and on clicking the counts shown against the department or committee, details of documents developed by that department or committee will be displayed. Click on the button "Comment" against the relevant Wide Circulation Draft Login into the portal and submit your comments.

#### 10. Proposing New Work Items

Go to e-BIS Portal (www.manakonline.in) and click on the "Standardization" tile. Click on the "Login" button available on the top right corner and enter your credentials to login into our portal

Click on the "Standards Portal" tile

Go to "Propose a new standard" option in the left menu and click on the link "Submit a new proposal".

Enter the proposal details and submit.

### 11. Accessing Know Your Standards

Go to e-BIS Portal (www.manakonline.in) and click on the "Standardization" tile. Click on the "Know Your Standard" tile, available in the top bar.

Select whether you want to search Indian Standard by IS number, keyword, ecomark Enter the IS number or keyword as per your previous selection and click on the Search icon

All the relevant details of your search input will be displayed. Click on the tile "Indian Standard" to download the Indian Standard. The user will be redirected to BIS Sales Portal wherein the relevant Indian Standard can be downloaded.

# 12. Accessing Weekly Standards Bulletin

Go to e-BIS Portal (www.manakonline.in).

Click on the "Standardization" tile, available below the center image.

Click on the "Weekly Standards Bulletin" tile available in the "Documents" Section. Subsequently, the latest Weekly Standards Bulletin will be displayed in a new webpage.